

Please apply before start of internship!!!

APPLICATION FOR INTERNSHIP FOR MASTER INTERNATIONAL MANAGEMENT

WS/SS 20..../....

1. Student

Last name, first name:

Student ID:

Phone:

e-mail address:

(planned) start date and (planned) finishing date of internship.

2. Company offering the Internship

Company:

Address:

Phone Nr.:

Contact person (if available):

3. Project topic

(short description of the project and activities)

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The internship has a minimum duration of 200 hours!

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Signature of Student

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Place and date of issue

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Signature of Company

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Place and date of issue

.....
Study Programme Director

.....
Place and date of issue

General Guidance

§ 13 of Curriculum - Provisions Regarding the Completion of a Relevant Internship

(1) During the course of the Master's degree programme students can complete a relevant work internship in a domestic or foreign company, public administration, or with a non-profit organisation in order to test and apply the acquired knowledge and skills in a practical setting. This internship and the associated scientific reflection seminar can replace the entire set of Options.

(2) Ideally, the internship shall take the form of a project. The practical project or the internship requires prior approval by a supervising university lecturer.

(3) The internship must have a minimum duration of 200 hours, and it is assigned 8 ECTS points.

(4) Once the internship has been completed, students must attend a seminar worth 1 ECTS point, in which they process and scientifically reflect upon the practical experiences gained, recording their insights in a written report. (Course Nr. 604.900 Internship Reflexion)

(5) During the internship, students are permitted to complete courses with an immanent examination character.

(6) It is recommended to schedule the internship so that it takes place during semester breaks.

(7) Students enrolled in the branch of study "International Management in the context of a joint degree programme" are also entitled to complete an internship.

General rule: The entire internship must be completed during study programme!!!
